**Performance Monitoring Plan (PMP)**

**Organization Name:**

**Project Period:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Performance Indicator** *(Must be #, %, or completion of specific deliverable)* | **Indicator Definition***(Must clearly explain what each of the terms in the indicator refer to and how they will be measured.)* | **Data sources/****Verification** *(What forms or documents will verify this indicator?)* | **Frequency***(How frequently will this data be reported?)* | **Targets***(What do you plan to achieve by the end of Q1, Q2, Q3, and Q4?)* | **Responsible Staff***(Who is responsible for collecting this data?)* |
| **Q1****31 DEC** | **Q2****31 Mar** | **Q3****30 June** | **Q4****30 Sept** |
| **OBJECTIVE 1:** |
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| **OBJECTIVE 2:** |
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|  |  |  |  |  |  |  |  |  |
| **OBJECTIVE 3:** |
|  |  |  |  |  |  |  |  |  |
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