**Strengthening Civil Society and Media Systems (Sawt) Activity**

**Annual Program Statement**

**Advocacy and Public Policy Grants Fund**

**Round Two Questions & Answers**

**Question 1:** What is the process of obtaining a Unique Entity Identification (UEI) number for the organization when the organization has a DUNS number already?

**Answer 1:** The organization can obtain the assigned UEI number by logging into the registered account on [SAM.gov | Home](https://sam.gov/content/home). In case the registration is inactive, organizations need to re-activate it by updating the required information.

**Question 2:** Please explain the process of obtaining a UEI number for the organization, and is it possible to obtain it through Internews?

**Answer 2:** It is NOT possible to obtain the UEI number through Internews, but the applicant can obtain it by applying through the following website: SAM.gov | Home. Please watch this detailed video that explains the steps to obtain the UEI number: Get a Unique Entity ID in SAM.gov - YouTube

**Question 3:** Can organizations apply if the UEI number is not obtained yet?

**Answer 3:** Yes, but the UEI number must be obtained before receiving any grant of USD 25,000 or more, in case the application is selected by the Grants Evaluation Committee (GEC).

**Question 4:** If the application has a coalition, do we need to submit supporting documents related to the coalition?

**Answer 4:** No. Applicants are required to demonstrate abilities to form coalitions or work collaboratively with other stakeholders or list their current coalition structure in the application. In case the application is selected by the GEC, coalition’s supporting documents will be requested.

**Question 5:** Is it possible to apply by a newly established organization that has been operating for eight months?

**Answer 5:** One of the eligibility criteria in the Annual Program Statement (APS) requires the organization to have a performance record in the implementation of any advocacy or public policy projects in Jordan during the past five (5) years regardless of the date of its registration.

Example: An organization established eight months ago and implemented a project related to advocacy or public policy is eligible to apply since it meets the requirement of performance record in the past five years.

**Question 6:** Is possible to have a project with period of performance less than one year (12 months)?

**Answer 6:** No. Period of performance should be between 12-18 months.