

## Attachment 5: Conflict of Interest Form

A conflict of interest exists when a person could use his/her position to favor an organization with which he/she has an association. In addition to avoiding *actual* conflict situations, those participating in the iSTREAM proposal evaluation process must also be sensitive to the *perception* of conflict of interest. If anyone in the media, CSO sector or general public, believes evaluation decisions were *affected* by a conflict of Interest then the legitimacy and respect for iSTREAM program will be diminished. Those participating in the iSTREAM proposal evaluation process are expected to avoid any actual or perceived conflict of interest and to serve as models for enforcing anti-corruption and non-favoritism.

### Conflict of Interest Policy

1. The Conflict of Interest policy will be enforced by the Internews Chief of Party in South Sudan, but is also expected to be enforced by those participating in the evaluation process.
2. A conflict of interest is defined as the member or their immediate family being:
  - A member or employee, either currently or within the last six months, of an organization being considered for a grant;
  - A board member, trustee, founder or other agent with other controlling interest in an organization being considered for a grant;
  - A client of an organization being considered for a grant; or
  - In a position to benefit financially from the award of a grant or services to such an organization.
3. Those participating in the proposal evaluation process are asked to provide in writing disclosure of all non-governmental organizations with whom they are affiliated, with special note made to those which are being considered for a grant under iSTREAM.
4. Those participating in the proposal evaluation process and Internews' prime funder can recommend to Internews the removal of any member if the member is found to have been operating for the personal benefit of any individual organization being considered for a grant. Additionally, Internews reserves the right to remove a member for a violation of the conflict of interest policy.
5. If a conflict of interest exists, the person participating in the proposal evaluation process must remove themselves from any decision-making or lobbying for support for that organization.

Signing this document confirms participation in the iSTREAM proposal evaluation process. I acknowledge that I agree to abide by this policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)